

## **EVALUATION REPORT (PART II)**

### **1.1 Brief introduction of Nuwakot Adarsha Multiple Campus**

#### **1.1.1 Development History of Nuwakot Adarsha Multiple Campus**

Established in 1986 (2042 Bikram Era) and currently on the way to obtaining academic excellence as well as modernization in its system, Nuwakot Adarsha Multiple Campus is about 70 kilometers from Kathmandu and instituted in a unique location at Bidur-4, Battar Nuwakot which is the middle of the Nuwakot district. It is in the middle of Bidur municipality along the Pasang Lhamu High way 70 kilo-meter of north-west of the Kathmandu valley. It is business and communication center equipped with sufficient educational base and environment. It is one of junction of the Kerung Naka and proposes Thori Naka.

Nuwakot Adarsha Multiple Campus Bidur-4, Battar a community based campus, is one of the historical campuses. It provides the education on the education, management and humanities faculties with affiliated to Tribhuvan University up to master level. More than 1500 students completed bachelor and master degree from this campus. They are directly involved in different institution in the local level, national level and international level.

Self-study is the process of diagnosing strength and weaknesses of an organization. This report is the mirror of NAMC that reflects overall academic and physical performance of the institution since the establishment. This report also paved the way for the institution to formulate new academic plans, policies procedures and guidelines to meet the emerging educational needs of the new generation. The responsibilities of the preparing this SSR was assigned to the research and Development committee of this institution. The committee conducts different meeting, discussions, interactions and workshops among the stakeholder to make it more realistic and representative.

UGC has already selected this campus for second higher education project, Higher education reform project, which is successfully completed by NAMC. UGC, Nepal has already selected the Higher Secondary Reform Project which is supporting to reform operating system of this campus. Both two projects has become a milestone to develop physical infrastructure and the quality of academic performance of the campus. It is one of the community campuses of this area which aims to import the

quality education. NAMC is trying to develop the campus as the center of excellence in improving the quality of education in term of pass percentage and graduate employment.

NAMC has sufficient physical facilities in its ownership. It occupies 38.8-2-3 Ropani land in Bidur Municipality ward no 4 where campus is running nowadays. There are 7 blocks in NAMC. They are used for different purposes like as administrative, classroom, library, e-library; canteen and block A, B and C are in rent. There are 54 stall used for business purpose. They are the main sources of income in this campus.

### **1.1.2 Highlight of major activities and achievements**

- Qualified fully motivated and well experienced lecturers in different fields with well furnished classrooms.
- Well facilitated modern library more than 12000 books and journals with internet facilities (E-library)
- Gold medal for campus top student
- Full free ship for faculty topper student, untouchable and DAG students
- Scholarship for underprivileged and marginalized groups and merit of students as well
- Adequate sports and extra-curricular activities.
- Modern teaching methods and aids in classroom teaching
- Educational visits to different corporate houses.
- 24, 00,000/- twenty four lakh rupees fund of scholarship.
- 49 stall and 5 business room are given rent by the campus. It is one of the permanent income sources of campus.
- Well-defined organizational structure
- Well recognized personalities representing different sectors of community in campus assembly
- Democratic way of electing management committee from campus assembly  
These changes every three years
- Support from local government, non-governmental bodies and international organization.
- Sound academic environment
- Good location with favorable natural environment

- Well-equipped computer labs
- Comfortable, spacious and airy classrooms
- Manage the training for professor time to time

### **1.1.3 Challenges**

- Due to high educated unemployment trend and ratio, people are showing less interest towards theoretical education.
- Established many more campus is also challenges in our community.
- Economic status of local people is very low; they cannot sufficiently investment in education.
- Liberation and globalization of national economy has been increasing brain drain cross border, it may lose students and face students problems of this campus.
- Sufficient use of science and technology in education
- Sufficient development of infrastructure of campus
- Most of students are cross border for study.
- NAMC is one of nearest campus from Kathmandu, so most of the students joined in campus of Kathmandu are another threat.
- Limited trained non-teaching staff
- Large class size
- Insufficient technological equipment for all students
- Rising number of competitors and unhealthy competition
- Rising cost to establish new programs
- Lack of financial and academic support by the state, fully dependent on students' Fee
- Rising salaries of the teaching and non-teaching staffs
- Lack of transportation facility especially for students of night shift
- Low income group parents who can't easily pay the fee
- Lack of Hostel facility
- Lack of separate auditorium hall
- Influence of national political activities

### **1.1.4. Development initiatives**

- Land of NAMC has business area. If NAMC uses it properly, it can be permanent sources of income for this campus.
- Increasing high density and rapid growth of industries in Bidur municipality

- Increasing education awareness is another of opportunities of NAMC
- Country has been following multi university concept. This concept inspires the collage to increase performance and that can develop itself as a deemed university.
- Scientific progress and technological development help for teaching learning activities; it built good performance of professor.
- Improvement of relation with community
- Development of alternative economic sources by building relationship with stakeholders
- Opportunities for the developing relationship with different commercial, Industrial and financial institution for academic internship
- Rising numbers of feeder secondary schools

#### **1.1.5 Strengths**

- As NAMC is one the oldest campus of Nuwakot, Rasuwa and Dhading, it has unique name and fame that may helpful to the institution to achieve public support, sympathy and reorganization.
- Favorable location along with Pasang Lhyamu High way.
- Campus has been holding well qualified and experience resource person.
- Favorable environment of teaching learning activities.
- Spacey compound
- More than 50 business stall; which can be permanent sources of income of campus.
- It has its own required physical facilities and has abundant possibilities of expansion.
- Active participation of students, guardians and local people for the betterment of this institution

#### **1.1.6 Weakness of NAMC**

- Some academic programs are getting obsolete
- There is not sufficient research work
- Many senior staffs, including faculty members, are computer illiterate and are unable to communicate in English although many of the courses required English as a medium
- Inadequate information and communication system regarding professional and academic activities including research, this is posing as a barrier to access available

opportunities including the provisions of UGC and other agencies available for research and academic development

- Junior staff are not getting opportunities; they are on contract and are not entitled for different provisions
- Infrastructure is inadequate for faculties, departments, administration, sports, student activities and functions
- Lack of exposure and exchange of professionals and faculties are inadequate
- Lack of technical and practical education as the demand of market.
- Community has demanded English medium classes but the institution is unable to fulfill the demand of students.
- Internal examinations conducted by campus are not becoming so effective to motivate students.
- Lack of skillful manpower in administrative sections, library section, account section.
- We do not use sufficient technology in the class.

### **1.2 Self Study Report preparation**

Primary objective of second higher education project is to reform operation system of the community campuses. As the campus was selected by the UGC for the project, self study, policy assessment and reforms was started to fulfill the requirement of the project because of the important objectives of this project was to inspire community campus to be accredited about their quality. Preparation and submission of SSR is the initial function of accreditation process. This special task of preparing self study report was assigned to the internal QAA committee. This committee was under the chairmanship of Mr. Sukuman Dangol and other members were:

1. Sukuman Dangol
2. Shyam Prasad Pandey
3. Jitendra Aryal
4. Ram Prasad Dahal
5. Iwa Kumari Tiwari
6. Govinda Prasad Limbu
7. Tulasi Ram Ghimire

8. Saro Bogati
9. Paban Raj Khadka
10. Rupshikha Munakarmi

Since its formation, the SSR committee dedicated and devoted its time and efforts to collect the required information and data for fulfilling the parameter set by the SSR form. This committee conducts several meetings during its tenure of two year. All members including chairperson were instructed to take their active role for the respective and prescribed tasks from the campus administration and the management committee too.

The committee too work in it's full speed in the directed field. The issues and parameters set by the UGC for SSR were proposed and intensely discusses in meeting. Members were grouped and regrouped in different cells to address all eight criteria. Each members of this committee were provided some others helping hands and assigned the duty to collect information on every criterion.

### **1.2.1 PRESENTATION**

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This chapter deals on the detail analysis and interpretation of data which were collected from the college.

College founder details :

- |                           |               |
|---------------------------|---------------|
| 1. Basanta lal Shrestha   | Chairman      |
| 2. Ramgi Shrestha         | Vice chairman |
| 3. Rameswor Upadhya       | Secretary     |
| 4. Bishnu bahadur Acharya | Co- secretary |
| 5. Krishna raj Shrestha   | Treasurer     |
| 6. Ramprashad Joshi       | Member        |
| 7. Dhan narayan Chitrakar | Member        |
| 8. Puspa Amatya           | Member        |
| 9. Amritman Shrestha      | Member        |
| 10. Basantaman Shrestha   | Member        |

|                           |        |
|---------------------------|--------|
| 11. Krishna Raj K.C.      | Member |
| 12. Lal bahadur Ojha      | Member |
| 13. Shiva prashad Gajurel | Member |
| 14. Tarkaraj Silwal       | Member |
| 15. Arjun Bahadur K.C.    | Member |

**Former Chairman & Their Duration**

|   |                             |
|---|-----------------------------|
| 1. Basanta lal Shrestha                 | 2042/10/06- 2043/08/17      |
| 2. Dharma bahadur Thapa Anchaldhis      | 2043/08/18- 2046/04/26      |
| 3. Narendra kumar Chaudhary Anchaladhis | 2046/04/27- 2047/05/07      |
| 4. Basanta lal Shrestha                 | 2047/05/08- 2047/11/08      |
| 5. Bishnu Bahadur Acharya               | 2047/11/09- 2052/08/29      |
| 6. Dhana Narayan Chitrakar              | 2052/09/01- 2058/10/29      |
| 7. Ramprashad Joshi                     | 2058/11/01- 2067/09/11      |
| 8. Basanta lal Shrestha                 | 2067/09/12- to 2072/09/29   |
| 9. Shreeram shrestha                    | 2073/01/05- to be continued |

**Present Management Committee:**

|                             |             |
|-----------------------------|-------------|
| 1. Shreeram shrestha        | Chairperson |
| 2. Lilanath Neupane         | member      |
| 3. Mohan Bahadur Khadka     | member      |
| 4. Chhatraraj Dangol        | member      |
| 5. Kedar Prasad Dotel       | member      |
| 6. Badri Tripathi           | member      |
| 7. Rajaram Adhikari         | member      |
| 8. Rukmini Sedhain          | member      |
| 9. Prakash Chandra Dhungana | member      |
| 10. Surendra Mudwari        | member      |

|                        |                           |
|------------------------|---------------------------|
| 11. Bhagwati Khanal    | member                    |
| 12. Nilam Babu Dhungel | Member (Ward chairperson) |
| 13. Jitendra Aryal     | Member (PCTA)             |
| 14. Rabin Dahal        | Member (FSU)              |
| 15. Narayan Man Dangol | Campus Chief              |

**Existing Senate Member of College:**

|                             |              |
|-----------------------------|--------------|
| 1. Shreeram Shrestha :      | Chair person |
| 2. Arjun Narshing K.C       | member       |
| 3. Hit bahadur Tamang       | member       |
| 4. Bahadur Singh Tamang     | member       |
| 5. Bimala Subedi            | member       |
| 6. Ramesh Mahat             | member       |
| 7. Ram Prasad Dhungana      | member       |
| 8. Radhika Tamang           | member       |
| 9. Sita Mijar               | member       |
| 10. Rajan Shrestha          | member       |
| 11. Gagat Bahadur Gurung    | member       |
| 12. Shiva Adhikari          | member       |
| 13. Aasha Bahadur           | member       |
| 14. Birbal Tamang           | member       |
| 15. Santa Bahadur Tamang    | member       |
| 16. Santa Man Tamang        | member       |
| 17. Dhurba Shtrestha        | member       |
| 18. Tej bahadur Shrestha    | member       |
| 19. Govinda Prasad Thapalia | member       |
| 20. Shankar Bahadur Thapa   | member       |

|   |        |
|---|--------|
| 21. Suman Tamang                                      | member |
| 22. Basanta lal Shrestha                              | member |
| 23. Ramprasad Joshi                                   | member |
| 24. Shiva Prasad Gajurel                              | member |
| 25. Puspa Raj Amatya                                  | member |
| 26. Basanta Man Shrestha                              | member |
| 27. Om Bahadur Amatya                                 | member |
| 28. Narayanlal Shrestha                               | member |
| 29. Gopal Man Shrestha                                | member |
| 30. Tarkaraj Silwal                                   | member |
| 31. Dhana Narayan Chitrakar                           | member |
| 32. Chief District Officer                            | member |
| 33. Rajindra Bikrm Singh Thakuri (coordinator of DCC) | member |
| 34. District Education Officer                        | member |
| 35. Rajendra Shrestha                                 | member |
| 36. Durga Devi Shrestha                               | member |
| 37. Achut Raj Mahata Giri                             | Member |
| 38. Suraj Shrestha                                    | Member |
| 39. Bhagwati Neupane                                  | Member |
| 40. Ramhari Ghimire                                   | Member |
| 41. Baburam Tamang                                    | Member |
| 42. Rajendra Bahadur Pyakurel                         | Member |
| 43. Jiten Lama Tamang                                 | Member |
| 44. Laba Bahadur Dangol                               | Member |
| 45. Manisha Sunar                                     | Member |
| 46. Harilal Shrestha                                  | Member |

|                                 |        |
|---------------------------------|--------|
| 47. Surajman Shrestha           | Member |
| 48. Binda Aryal                 | Member |
| 49. Surya Kadel                 | Member |
| 50. Madhablal Shrestha          | Member |
| 51. Ganga Nepali                | Member |
| 52. Sita Dangol                 | Member |
| 53. Muktinatha Bhatta           | Member |
| 54. Druba Khatiwada             | Member |
| 55. Machindra Thapalia          | Member |
| 56. Ganeshman Pradhan           | Member |
| 57. Bishwambharman Singh Dangol | Member |
| 58. Sabina Pathak               | Member |
| 59. Amar Shrestha               | Member |
| 60. Shambhu Tiwari              | Member |
| 61. Govinda Prasad Rimal        | Member |
| 62. Manju Chitrakar             | Member |
| 63. Motiram Neupane             | Member |
| 64. Sukuman Dangol              | Member |
| 65. Jitendra Aryal              | Member |
| 66. Bholi Prasad Pandey         | Member |
| 67. Shyam Prasad Panday         | Member |
| 68. Bharatraj Adhikari          | Member |
| 69. Shyam Giri                  | Member |
| 70. Rajaram Paudel              | Member |
| 71. Subod Kumar Jha             | Member |
| 72. Devendra Rana               | Member |

73. Dipak Raj Silwal

Member

Advisor Committee

1. Dr. Prakash Sharan Mahat
2. Dr. Ram Sharan Mahat
3. Arjun Narsingh K.C.
4. Mahendra Bahadur Pandey
5. Dr. Prakash Chandra Lohani
6. Bimala Subedi
7. Rajendra Prasad Lohani
8. Jagadishwor Narsing K.C.
9. Rammaya Bogati
10. Govinda Nepali
11. Rajyalaxmi Pandey
12. Santumaya Tamang

### **1.2.1 Criteria wise analysis**

Operating quality plays the role to enhance the quality education of campus. For quality education, community college consists of different dimension and parameter such as policies and procedures, curriculum, infrastructure, teaching learning process, practices of research and development, these dimension are categorized in to eight groups. Status of these campuses on these eight criteria has been briefly analyzed in the following section.

#### ***Criterion 1: Policies and Procedures***

In this section, there are fifteen issues included in this criteria. There are strictly related quality education of the institutional programmes and policies. The mission of NAMC is to provide highly quality learning opportunities for meeting the demand of national and international market. The vision, mission, goal and objective guide to good policies and programmes. Our mission is carried out with commitment, consistency and dedication. Strategic plan, financial as well as administrative rules and regulation clearly states the policies, programmes and job responsibilities of the state holders to achieve the goals and objectives.

The campus chief acts as the member secretary of the management committee. He reports the developments and challenges within the college to the management

committee in the monthly board meeting. The campus chief takes the main responsibility of the campus management. Besides, there are three faculties and four subject committees which help in the curricular aspects. These subject committees help in the development of lesson plans, conducting research.

Furthermore, these committees also evaluate the job responsibility of the faculty. The responsibility of these committees and other departments is evaluated by the campus administration and the management committee following the rules and regulations of the college. In addition, the campus has an Internal Quality Assurance Accreditation committee. This committee devises plans for quality improvement and forwards them to the campus management committee for approval.

Quality performance and its maintenance is the operating standard of NAMC. Internal quality monitoring mechanism continuously follows the responsibilities to enhance the quality education. This committee is practicing for maintaining and improving quality of operation. Internal examinations, peer review, assessment, feedback collection, work plan, lesson plan etc. are the main tools of quality control in NAMC. NAMC also try to use the new techniques, modern tools and technology in the classroom to enhance the quality education. EMIS software also contributes to enhance quality education. Two important aspects of educational institution are teaching and research. Most of the subjects are combining teaching learning activities with research.

### **Criterion 2: Curricular Activities**

Curriculum provides ways for achieving the target. It is the main theme of an educational institution. NAMC has various programs affiliated with TU. The curriculums are from Tribhuvan University. Various compulsory, optional and elective subjects are offered for the spring and enthusiastic students. The campus has been running the classes of Bachelor and Master Degree in the morning shift. The campus accomplishes objectives of each program by developing definite strategies. It prepares **annual plan** in accordance with operation calendar. It makes teachers prepare annual and lesson plan. Quality academic plan has been prepared for each of the objectives.

Education, Management and Humanities are the three faculties in which many students are enrolled and they are marking the bright future in the day to come.

Education faculty offered Mathematics, English, population education, Nepali subjects, education planning and management as the elective subjects. Management faculty offered Marketing, Finance, Accountancy subjects as the elective subjects. English, Sociology, Nepali, Economic, Mathematics subjects are offered in Humanities and social science. Others extra-curricular activities such as training, seminar, workshop, project work, educational tours, games & sports and other social works are managed well from this campus.

NAMC is serious about consistency in teaching and learning with goals and objectives of the curriculum. Our HOD's, Faculty Head go on follow up and monitoring by observing classes and provides feedback to the teachers. The corrective actions have to be maintained and reported to the concerned auditors and the procedure holders promise how to complete them.

NAMC collects the feedback information from the students and parents especially on curricular and extra-curricular activities of this campus. Academic peers and local employers have also expressed their satisfaction about the operation system of NAMC. We are going to manage additional curriculum which is job oriented as soon as possible in NAMC.

### **Criterion 3: Teaching and Evaluation**

NAMC announces the admission process through different media like as FM, Local TV, News paper, brochure, Banners and social media, website and on lines medias. Students are admitted in the campus with their academic performance. NAMC has its definite admission criteria. NAMC selects the students by entrance exam in master level as per notice of TU. In bachelor level, NAMC use mixed type of methods to choose the students. They are given orientation classes as we have mentioned in curricular aspects. We encourage teachers to make Annual and Daily plan. Faculty head and head of the department have observed the running classes of teacher and give feedback them. Weak points are recorded, target date is determined to complete with revision and corrective action.

Experienced, qualified and fully devoted teachers teach the students by preparing the effective lesson plans. Modern teaching equipment are being used in the classrooms. Faculty heads are strictly instructed to monitor the classes and students feedback are collected through filling form developed by campus administration. Students'

achievements are also evaluated by conducting the internal examinations. Management of extra classes and necessary learning materials are distributed by campus. NAMC has managed the workshop, seminar and training. For making teaching learning activities more effective, teachers are used modern teaching equipment like multimedia projectors, laptop in the classrooms and students are fully benefited from them.

#### **Criterion 4: RESEARCH CONSULTANCY AND EXTENSION**

Research refers to systematized effort to finding new ways of working methods and applying them in the human benefits. It is closely related to teaching and learning activities. Consultancy is involved in giving counseling on the basis of research findings whereas extension concerns doing new activities for benefit of common people.

As regards to research activities at NAMC, we have established a section namely Research and Development Committees in the coordination Mr. Sukuman Dangol. In the same way, for degree level students' research and thesis guiding, a separate research committee has been formed under the umbrella of Research and development committees.

Research & Development committees coordinates the whole research activities while degree research committee concerns with the degree students, thesis guiding and research activities.

Research committee of this campus has managed training for many teachers, who are involved in research activities. Research committee of NAMC is planning to improve activities. Around 2 percent budget is allocated for research units. Teachers are given grant for research and study leave to enlarge their research knowledge. The campus has own publication division and it has published the campus magazines, brochures, academic calendar and campus bulletin, peer review journal etc.

Mr. Sukuman Dangol who is the lecturer of this campus, is consultant of Nuwakot Chamber of Commerce. Mr. Shyam Prasad Pandey is coordinator of extra-curricular activities in NAMC, who is responsible to manage extra-curricular activities. On the occasion of international blood donation day on 16<sup>th</sup> june, manages the blood donation camp collaboration with Human right and peace society Nuwakot. It is also

participating in different social activities like participation on local festival (Nuwakot Mahotsav, Literary mohotwab) etc. this campus is expecting to enlarge its extension activities and outreach programmes to cope with social, cultural, economic, political institution.

## **CRITERIAN : 5 INFRASTRUCTURE AND LEARNING RESOURCE**

A popular institution always anticipates infrastructure, human resources and learning resources as the most essential part for the delivery of quality academic performance. NAMC has given high priority to the development of infrastructure and learning resources.

As for the building, it has its master plan designed by Gosaigunda **consult** Ltd, Bidur-4, Nuwakot. The building has been built by the joint cooperation of stakeholders, local institutions and donation of generous people in the locality. The campus management committee has been trying its best for improving the infrastructure and maintained them. Certain budget is collected from students and allocated to monitor and maintain the infrastructure.

Computer building with lab was built with donation of Indian embassy. Integration of physical facilities with modern tools and techniques is the achievement of second Higher education project and Higher Education Reform project UGC, Nepal. After implementation of this project, campus has built up well facilitated rooms, furniture, improvement of library, improvement of campus environment like as built of ring road, toilet facilities, ICT, Multimedia projectors and additional many more facilities. Each department and administrative section was equipped with computers and other utilities. EMIS software were installed to use and control all the system of campus like as Account, Library, Administration, Exam and teachers also students.

In order to keep up with academic growth of the campus, NAMC is aware of resource management and new planning. Concerning resource management, we revise fee structure with consent of stakeholders and try to get support from external agencies, UGC, INGO, NGO, governments, local clubs and generous people of the community and so on. The campus also revised its plan and strategies to balance the current changes and traditional practices.

It is making tremendous efforts to ensure optimum utilization of its infrastructure facilities. We have maintenance of physical facilities and cleanliness and maintenance of classrooms, toilets. We have defined the role and responsibilities and scope by providing procedures for all. IT & Computer facilities are perhaps the most important component for learning in the modern time. Our computer department undergoes various academic activities together with maintenance of software and hardware in the computers in different departments. Academic activities are looked after and monitored by the HOD while maintenance is the responsibility of hardware expert computer teacher. The HOD computer teacher has been given separate functional procedures as to how to carry on their duties. In addition, computer department has prepared schedule how long teachers, students can use the computers in the room. Approximately, the computer room is open for 8 hours.

It is good of administration to provide computer system to almost all departments from general administration to academic departments, account section, Exam Section, Library, etc. Talking about other facilities we provide students with indoor and outdoor games, essay competition, quiz contest, debate competition, and oratory competition. All are coordinated by department of Extra Curricular Activities (ECA). For bright and outstanding sport persons; we provide facilities to his/her further development with prize, medals, scholarship and financial support.

NAMC as a well-managed library with reference books, text books, journals, newspapers. The total number of books in the library is nearly 12337. They cover different disciplines and topics. EMIS Software is used in the library service. It help prompt and quick for readers.

The library advisory committee in the coordination of board member of Campus Management Committee has been formed for further development of the library. It identifies the needs of students and teachers and provides feedback with suggestions.

Two computers, a photocopier, a printer and digital camera are possessed by the library. After barcode system, we feel easy to keep records of book borrowers. Our campus has e-library, which has provided students with internet service in its own hall. We have been installing 24 computers with 1 GB internet excess in the lab. It is used for e-library also. It will be open to the students as per shift -wise system.

The campus has contact with different donor agencies. So far, we have received from District coordination committee, Bidur Municipality, Bagmati province, Indian embassy, UGC, Nepal etc, for construction and performance building of human resources.

In short, NAMC has definite plan to develop the library as perfect center for learning with all kinds of Physical Facilities.

### **CRITERION 6: STUDENT SUPPORT AND GUIDANCE**

The campus has been supporting the students to carry out their academic performance. Many students of this campus have passed the examination of Government, non-governments services and private services (tracer study-2070). They have secured prominent positions in different fields of society and various sectors of employment. The campus prepares the updated brochure every year and distributes among the students, parents and others stakeholders to cater academic information in them. The brochure contains all information of campus and its academic programs and their features. Students who are secure the highest marks in the exam are provided scholarship facilities.

The policies and criteria of admission are made clear to the students through brochure, counseling, media etc. The campus has no special admission policy with regard to overseas students. It gives scholarship to the diligent students who obtain good results in the internal examinations. The students unwilling to participate in internal examinations are excluded from the process of getting any kind of scholarship given by the college. They are motivated with internal as well as external feed backs to participate in internal examinations.

The students from poor and backward community also get financial support through scholarship. They are also strongly recommended for various financial aids offered by the government and other national and international organizations. On the basis of such recommendation, many students have got scholarship from government and nongovernmental organizations. The campus has its own employment cell and it studies the areas of employment opportunities for the students. The campus has placed many students in different fields of employment. Many students have secured prominent positions in various governmental and non-governmental organizations and it has the record of those students who have succeeded in maintaining their positions.

The campus has to plan organized alumni association which help to expand the network of information about the passed out students of the college.

The campus has allocated six percent of annual campus budget for scholarship of students in different titles. The campus has been providing the services of clean drinking water, hygienic canteen facility and first aid services to the students. There are different dress codes for the students. They are frequently monitored and checked by Security guard of the campus.

#### **CRITERION 7: INFORMATION SYSTEM**

The campus has EMIS committee. It analyzes and records various academic data. It prepares and submits the analyzed data to the campus management committee for discussion. The areas on which such analysis is carried out are students' pass rate (overall and subject wise), students' enrollment position, positions secured by the students in university examinations and so on. The results of such analysis are kept in the campus. The information of those students who have achieved academic excellence is published in the annual report. The feedbacks are taken internally from students on the results of the analysis of academic data. Such feedbacks have enabled the campus to improve the quality of education.

However, the campus has its own web site and face book page. So, it is useful for information and communication. All the information about the campus activities will be described for the viewers. From this system, it will be easier for the college to reach its stakeholders and to get feedbacks from them. It will also help the college to widen its horizon in public sector. Therefore, the campus allocates some budget for this purpose.

#### **CRITERION 8: PUBLIC INFORMATION**

The campus has its own public information cell. This cell is comprised of 5 members. They conduct various activities to circulate information of the campus to various public sectors concerned. The campus has acquainted different public sectors to its various programs in order to increase public participation in its programmes.

It collects overall institutional information and submits it to the campus administration which is later on submitted to the annual meeting of the campus general assembly. The record of such information is kept in the campus library which is open for stakeholders. In the local newspaper, The public information cell publishes

information about different programs run by the campus. This information is also published in brochure, advertisement, newspaper, annual report etc.

### **C. Summary**

NAMC is trying to achieve the goal of quality education. This campus modified the constitution, guidelines and others system to improve the education system. Centre goal of this campus is to product the quality manpower for nation and international level. This system has had a lot of positive impact in the campus. The quality has been reformed in great degree. We feel **NAMC** has been undergoing incredible change steadfastly.